



EXPLANATORY NOTES

FORM 5E

(EXTENSION OF PERIOD FOR RECEIPTS AND REPATRIATION OF EXPORT PROCEEDS)

COVER PAGE

Item	Description
1. Submission by applicant seeking registration	➤ Please tick this item if the applicant submits his/her/its application himself/herself/itself
2. Submission on behalf of the applicant (third party)	➤ Please tick this item if a third party submits the application on behalf of the registrant e.g. consultant company, bank, etc.

PARTICULARS OF REGISTRATION

Item	Description
1. Name of applicant	➤ Name of applicant as registered with Companies Commission of Malaysia (CCM), National Registration Department (NRD) and Registrar of Societies (ROS). For non-resident, the name as registered with any official registration centre overseas
2. Basic Group	➤ The category of applicant e.g. individual, company, association etc

3. Resident status
 - Residency status of applicant in Malaysia according to Financial Services Act 2013 (FSA)
 - a. Resident
 - A citizen of Malaysia or a person who has obtained a permanent resident status in Malaysia and residing in Malaysia, or body corporate or incorporate which is registered or approved by any authority in Malaysia. Please refer to the definition of resident in FSA for details
 - i) Resident Controlled Company (RCC)
 - A resident company which is controlled directly or indirectly by residents
 - ii) Non-resident Controlled Company (NRCC)
 - A resident company which is controlled directly or indirectly by non-resident
 - b. Non-resident
 - A person who is not a resident, including Embassies, Consulates, High Commissions, supranational or international organisation. Please refer to the definition of non-resident in FSA for details
4. Business Registration /NRIC no.
 - Identification number as given by the CCM, NRD and ROS. For partnership, professional bodies, government agencies, associations, statutory bodies, co-operatives, societies, international organisation, foundation and businesses in Sabah and Sarawak, please use the number assigned by Bank Negara Malaysia (BNM) earlier, if any. Otherwise, please use the identification number assigned by the relevant approving authority
5. Passport no.
 - The number as shown in your passport for individuals or the number assigned by overseas registration centre for other than individuals
6. Nationality
 - The nationality as shown in your passport or the country where the non-resident applicant is located
7. Registered Address
 - The address as shown in the Memorandum of Association of the company
8. Correspondence address
 - Address where the applicant can be contacted by post
9. Contact person
 - The name of person for BNM officer to contact for any enquiry

10. Designation ➤ Designation of the above contact person
11. Telephone no. ➤ Telephone number (fixed line or mobile phone) where the contact person can be reached
12. Fax no. ➤ Current facsimile number to facilitate contact
13. E-mail address ➤ Valid and active e-mail address for any enquiries or notification
14. Principal business activity ➤ State main business activity of the applicant. A list of business activities is provided for applicant to choose. If the applicant is an individual, system will automatically chosen the principal business activity as “household” and applicant is required to complete his/her occupation
15. Occupation/Business activity details ➤ For individual applicant, please state your occupation. For other than individual applicant, this space could be completed to further describe its principal business activity.
- Details of third party** ➤ Particulars of party, who is submitting application on behalf of applicant
16. Name of company/
Individual ➤ Name of the third party which applies on behalf of applicant. For resident, the name should be the same as that registered with CCM, NRD or ROS
17. Address ➤ Address where the third party can be contacted by post
18. Contact person ➤ The name of person for BNM officer to contact for any enquiry
19. Designation ➤ Designation of the above contact person of third party
20. Telephone no. ➤ Telephone number (fixed line or mobile phone) where the contact person of third party can be reached
21. Fax no. ➤ Current facsimile number of the third party to facilitate contact
22. E-mail address ➤ Valid and active e-mail address of the third party for any enquiries or notification

DETAILS

Item	Description
1. Invoice no.	➤ The relevant invoice number for the exported goods for which the applicant is seeking extension of period for receiving and repatriating export proceeds later than six months from date of export
2. Shipment date	➤ Date of shipment as stated in the relevant Customs declaration or Free Zone declaration
3. Expected date of receipt & repatriation	➤ Indicate the expected date when the payment for the goods is to be received from overseas buyer
4. Code for reason	➤ Indicate the code for the reason for extending the repatriation of export proceeds exceeding 6 months from the date of export. Applicant is required to provide photostat copy of any documentary evidence to support the reason(s). For electronic submission of application form, applicant is required to send hard copy of the documents and indicate the submission ID (given to applicant at the point of electronic application form submitted to BNM) on each document.
5. Latest known full value of goods to be received/ deemed to be received	➤ State the latest known value of the goods in the relevant invoice. Applicant is required to indicate the type of currency (use the ISO currency code as provided in the ECM Notice to indicate the type of currency), amount and the amount in ringgit equivalent using the current conversion rate
6. Amount to be received & repatriated later than 6 months	➤ State the amount which is to be received later than 6 months from the date of export. Applicant is required to indicate the type of currency (use the ISO currency code as provided in the ECM Notice to indicate the type of currency), amount and the amount in ringgit equivalent using the current conversion rate
7. Background, rationale and other information to support the application	➤ Please provide other information relating to the reason for repatriating export proceeds later than 6 months from date of export to further support your application