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# Minimum Due Diligence (MDD) Guide for Foreign Exchange (FE) Rules – Public’s Version

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## Preamble

The purpose of this guide is to outline the industry standard practice to be adopted by a licensed onshore bank (LOB), and by extension its Appointed Overseas Office (AOO), when dealing with their clients in relation to the FE rules, either directly with the LOB or via the AOO.

This MDD guide shall be read together with FE Notices issued by Bank Negara Malaysia (BNM) on 15 April 2021 which comprises of the following:

- (a) Preamble & Interpretation;
- (b) Notice 1: Dealings in Currency, Gold and Other Precious Metals;
- (c) Notice 2: Borrowing and Guarantee;
- (d) Notice 3: Investment in Foreign Currency Asset;
- (e) Notice 4: Payment and Receipt;
- (f) Notice 5: Securities and Financial Instruments;
- (g) Notice 6: Import and Export of Currency; and
- (h) Notice 7: Export of Goods.

## Requirements on Due Diligence Processes

- An LOB and/or AOO is required to establish internal controls and procedures to ensure compliance with the FE rules i.e. establishing relevant system/process/procedure for compliance checking, obtaining relevant documentation for verification and adequate audit trail.
- An LOB and/or AOO shall adopt due diligence processes that are at least at par with the industry standard practice set out in this guide. An LOB and/or AOO may exercise the due diligence processes above the minimum standard in accordance to its risk management framework and the know your customer (KYC) principle whilst balancing market efficiency.