### COVER PAGE

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Submission by applicant seeking registration</td>
<td>Please tick this item if the applicant submits his/her/its application himself/herself/itself</td>
</tr>
<tr>
<td>2. Submission on behalf of the applicant (third party)</td>
<td>Please tick this item if a third party submits the application on behalf of the registrant e.g. consultant company, bank, etc.</td>
</tr>
</tbody>
</table>

### PARTICULARS OF REGISTRATION

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Name of applicant</td>
<td>Name of applicant as registered with Companies Commission of Malaysia (CCM), National Registration Department (NRD) and Registrar of Societies (ROS). For non-resident, the name as registered with any official registration centre overseas</td>
</tr>
<tr>
<td>2. Basic Group</td>
<td>The category of applicant e.g. individual, company, association etc</td>
</tr>
</tbody>
</table>
3. Resident status

a. Resident

i) Resident Controlled Company (RCC)

- A resident company which is controlled directly or indirectly by residents

ii) Non-resident Controlled Company (NRCC)

- A resident company which is controlled directly or indirectly by non-resident

b. Non-resident


- Identification number as given by the CCM, NRD and ROS. For partnership, professional bodies, government agencies, associations, statutory bodies, co-operatives, societies, international organisation, foundation and businesses in Sabah and Sarawak, please use the number assigned by Bank Negara Malaysia (BNM) earlier, if any. Otherwise, please use the identification number assigned by the relevant approving authority

5. Passport no.

- The number as shown in your passport for individuals or the number assigned by overseas registration centre for other than individuals

6. Nationality

- The nationality as shown in your passport or the country where the non-resident applicant is located

7. Registered Address

- The address as shown in the Memorandum of Association of the company

8. Correspondence address

- Address where the applicant can be contacted by post

9. Contact person

- The name of person for BNM officer to contact for any enquiry
10. Designation

11. Telephone no.

12. Fax no.

13. E-mail address

14. Principal business activity

15. Occupation/Business activity details

16. Name of company/Individual

17. Address

18. Contact person

19. Designation

20. Telephone no.

21. Fax no.

22. E-mail address

- Designation of the above contact person
- Telephone number (fixed line or mobile phone) where the contact person can be reached
- Current facsimile number to facilitate contact
- Valid and active e-mail address for any enquiries or notification
- State main business activity of the applicant. A list of business activities is provided for applicant to choose. If the applicant is an individual, system will automatically chosen the principal business activity as “household” and applicant is required to complete his/her occupation
- For individual applicant, please state your occupation. For other than individual applicant, this space could be completed to further describe its principal business activity.
- Particulars of party, who is submitting application on behalf of applicant
- Name of the third party which applies on behalf of applicant. For resident, the name should be the same as that registered with CCM, NRD or ROS
- Address where the third party can be contacted by post
- The name of person for BNM officer to contact for any enquiry
- Designation of the above contact person of third party
- Telephone number (fixed line or mobile phone) where the contact person of third party can be reached
- Current facsimile number of the third party to facilitate contact
- Valid and active e-mail address of the third party for any enquiries or notification
### DETAILS OF BORROWING WHERE CHANGES ARE APPLIED FOR

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Loan ID</td>
<td>The approval identification number granted by BNM for the offshore borrowing</td>
</tr>
<tr>
<td>2. Approval date</td>
<td>The date of the BNM’s approval letter for applicant to obtain the offshore borrowing</td>
</tr>
<tr>
<td>3. Currency</td>
<td>The currency of the approved offshore borrowing</td>
</tr>
<tr>
<td>4. Amount outstanding</td>
<td>The foreign currency outstanding amount of the approved offshore borrowing as at the date of application</td>
</tr>
</tbody>
</table>

### Proposed changes of terms and conditions

Please tick and fill in items where the changes are applied for

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Purpose</td>
<td>Refers to change in the use of the loan drawdown</td>
</tr>
<tr>
<td>6. Currency</td>
<td>Refers to change of the currency of the offshore borrowing e.g. USD to JPY. Applicant is required to use the ISO currency code. It should be highlighted that change of currency would normally require change of the foreign currency amount</td>
</tr>
<tr>
<td>7. Amount</td>
<td>New amount of the offshore borrowing. For increase in amount, applicant is required to provide the use of the borrowing drawdown under – Proposed Change In Use of Borrowing</td>
</tr>
<tr>
<td>8. Option/convertibility</td>
<td>Refers to the change in the optional action may be undertaken by the borrower, lender, issuer of debt instruments or the holder of debt instruments</td>
</tr>
</tbody>
</table>
i) Convertible into equity
   ➢ The borrowing may be settled by issuing the borrower’s shares to lender at a pre-agreed exercise period or date

ii) Exchangeable with other securities
    ➢ The borrowing may be settled by transferring other securities to lender at a pre-agreed exercise period or date

iii) Call option by issuer
     ➢ The issuer of debt instrument may call for early redemption of the debt instrument at a pre-agreed exercise period or date

iv) Put option by holder
    ➢ The holder of debt instrument may request for early redemption of the debt instrument at a pre-agreed exercise period or date

v) Prepayment allowed by lender
    ➢ The borrower of the borrowing is allowed to prepay the outstanding balance earlier than the actual repayment date

vi) Period for option/convertibility can be exercised:
    ➢ Refers to the period when the above listed option/convertibility can be exercised. Applicant is required to state the start date and end date. If the exercised period is only one day, please state the same date for both start date and end date

viii) Terms for option/convertibility can be exercised
     ➢ Applicant is required to describe briefly on the conditions or criteria which qualify the option/convertibility to be exercised

9. Cross default clause
   ➢ Refers to a clause in the borrowing agreement which state that if the borrower defaulted repayment of this borrowing it will cause other borrowing (normally specified in the agreement) to be deemed as also defaulted and may be called for full settlement
10. Repayment schedule
   ➢ Applicant is required to indicate whether the proposed borrowing to be obtained has a fixed repayment schedule or not. If the proposed borrowing has a fixed repayment schedule, applicant is required to complete Schedule B – Proposed Repayment Schedule for Offshore Borrowing

11. Interest/coupon rate/yield to maturity (for zero coupon bond)
   ➢ Refers to the financing charges for the borrowing or, in the case of zero coupon bond, the projected charges based on the market indicator

12. Profit sharing formula
   ➢ Refers to the sharing ratio between lender and borrower for profits or losses incurred in relation to the borrowed funds. This item is only applicable for Islamic financing

13. Tenure
   ➢ Refers to the period from the first draw down of the borrowing until the full settlement required to be made or, for a revolving type of borrowing, until the expiry date. A borrowing may have tenure such as term loan or may not have tenure such as inter-company loan
      (i) Fixed tenure
        ➢ Refers to the borrowing with a fixed tenure e.g. 5 years
      (ii) No fixed tenure
        ➢ Refers to the borrowing with no fixed tenure such as personal loan, inter-company loan, advances etc

14. Security
   ➢ Refers to any assets required to be pledged as security or any guarantees for the offshore borrowing

15. Others
   ➢ Change in any other terms and condition not listed above
16. **Proposed Change in Use of Borrowing**

Applicant is required to declare on what purpose the borrowed funds will be used for by indicating the amount in foreign currency and ringgit equivalent in the relevant row of the following table:

<table>
<thead>
<tr>
<th>a) Funds for use offshore:</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) Import of raw materials</td>
</tr>
<tr>
<td>ii) Import of machinery/equipment</td>
</tr>
<tr>
<td>iii) Repayment of other offshore borrowing</td>
</tr>
<tr>
<td>iv) Prepayment of other offshore borrowing</td>
</tr>
<tr>
<td>v) Investment abroad</td>
</tr>
<tr>
<td>vi) Lending to non-resident</td>
</tr>
</tbody>
</table>
### vii) Others

- Refers to the loan proceeds is to be used for overseas payments other than stated above. Applicant is required to specify the purpose.

### b) Funds for use onshore:

- **i) Purchase of raw materials**: Refers to the loan proceeds is to be used for purchase of raw materials from RESIDENTS.
- **ii) Purchase of machinery/equipment**: Refers to the loan proceeds is to be used for purchase of machineries or equipments from RESIDENTS.
- **iii) Refinancing of ringgit borrowing**: Refers to the loan proceeds is to be used for repayment of existing RINGGIT borrowing of the applicant, which is obtained from RESIDENTS, on its due date or earlier settlement (prepayment).
- **iv) Refinance of foreign currency borrowing**: Refers to the loan proceeds is to be used for repayment of existing foreign currency borrowing of the applicant, which is obtained from RESIDENTS, on its due date or earlier settlement (prepayment).
- **v) Renovation/expansion of building**: Refers to the loan proceeds is to be used for renovating or expanding the existing building owned by the applicant in Malaysia.
- **vi) Build new plants/production lines**: Refers to the loan proceeds is to be used for construction of a new building, factory or installation of machineries in factory in Malaysia.
- **vii) Purchase of land & buildings**: Refers to the loan proceeds is to be used for purchase of buildings or lands located in Malaysia.
- **viii) Working capital**: Refers to the loan proceeds is to be used for financing the operating expenses such as rental, leasing, electricity, salaries, payment for services etc.
- **ix) Others**: Refers to the loan proceeds is to be used for local payments other than stated above. Applicant is required to specify the purpose.
17. Reason(s) for change in any of the terms and conditions and/or purpose ➢ Briefly state the reasons what cause the changes to the terms & conditions or purpose

18. Repayment of other offshore borrowing

This section is to be completed if the purpose of the borrowing is to repay other offshore borrowing

a) Borrowing to be repaid/prepaid ➢ Applicant is required to provide the following details of the borrowing to be repaid/prepaid:

i) Loan ID ➢ Refers to approval identification number granted by BNM for applicant to obtain the offshore borrowing

ii) Approval date ➢ Refers to the date of approval letter in the format dd/mm/yyyy

iii) Currency ➢ Refers to the currency of the borrowing. Applicant is required to use the ISO currency code

iv) Amount outstanding as at __________________ (dd/mm/yyyy) ➢ Refers to the latest outstanding balance of the borrowing. Applicant is required to state the date of the outstanding balance

v) Amount to be repaid/prepaid ➢ Refers to foreign currency amount of the existing borrowing to be repaid/prepaid

19. b) Reason(s) for obtaining the offshore borrowing for repayment/prepayment ➢ Explain briefly on why you or your company needs to obtain the offshore borrowing and repay/prepay the existing offshore borrowing. If it is required under specific agreement or contract, please provide details

20. Additional information to support the application ➢ Please provide any other information relating to the proposed lending in order to further support your application
**SCHEDULE B**  
(Proposed Repayment Schedule For Offshore Borrowing)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Type</strong></td>
<td>Refers to the sequence number of repayment</td>
</tr>
<tr>
<td>(a) 1st Half</td>
<td>Refers to the first 15 days of the month</td>
</tr>
<tr>
<td>(b) 2nd Half</td>
<td>Refers to the subsequent 15/16 days of the month</td>
</tr>
<tr>
<td>(c) Exact date (if available)</td>
<td>Refers to the exact repayment date if known by applicant</td>
</tr>
<tr>
<td><strong>2. Dd</strong></td>
<td>Refers to the day to make repayment. This item is only applicable if the exact date is known</td>
</tr>
<tr>
<td><strong>3. Mm</strong></td>
<td>Refers to the month to make repayment</td>
</tr>
<tr>
<td><strong>4. yyyy</strong></td>
<td>Refers to the year to make repayment</td>
</tr>
<tr>
<td><strong>5. Currency</strong></td>
<td>Refers to the currency of repayment. Please use the ISO currency code</td>
</tr>
<tr>
<td><strong>6. Amount</strong></td>
<td>Refers to the foreign currency amount of the repayment</td>
</tr>
<tr>
<td><strong>7. RM equivalent</strong></td>
<td>Refers to the ringgit equivalent of the amount of repayment</td>
</tr>
</tbody>
</table>